

CREDIT CARD /DIRECT DEBIT BANK AUTHORISATION FORM



PLEDGE DETAILS

NAME _____ Office Use only: CAM Number _____

ADDRESS _____

EMAIL _____ PHONE _____

MY PARISH SUPPORT PLEDGE will be \$ _____ per month

IN ADDITION my pledge to support our clergy will be \$ _____ per month.

TOTAL PLEDGE \$ _____ per month

PAYMENT DETAILS

Please fill in only **one** of the following methods for payment (Credit Card **or** Direct Debit)

1. CREDIT CARD

NAME ON CARD _____

CARD TYPE MASTERCARD VISA

CARD NUMBER

EXPIRY DATE

TOTAL \$ _____ deducted on the 22nd of each month. Continued indefinitely (until further notice)

OR

2. DIRECT DEBIT

Please deduct money from my/our Financial Institution account on the 15th of each month.

NAME OF ACCOUNT _____

NAME OF BANK _____

BSB - ACCOUNT

Total debit \$ _____ from the above account Continued indefinitely (until further notice)

I/We request and authorise **St Therese's Catholic Church, Essendon**, User ID414771CR, to arrange, through its own financial institution, to debit funds from my /our nominated account at the financial institution shown above according to the details specified.

This debit will be made through the Bulk Electronic Clearing System (BECS) from your account held at the financial institution you have nominated above and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.

SIGNATURE/S

To be signed by both parties for joint accounts

Signature(s) _____ & _____

Date signed: ____/____/____

Direct Debit Request (DDR) Service Agreement

Our commitment to you

This document outlines our service commitment to you, in respect of the Direct Debit Request (DDR) arrangements made between St Therese's Church, ABN 79 260 173 869 and (User ID 414771CR and you. Direct Debit arrangements pertain to requests to deduct money from your financial institution account. The agreement is designed to explain what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit Provider.

We recommend you keep this agreement in a safe place for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR form.

Drawing arrangements

- *The first drawing under this Direct Debit arrangement will occur on the nominated date.*
- *We will only arrange for funds to be debited from your account as authorised in the Direct Debit Request.*
- *If the debit day falls on a day that is not a banking day, we may direct your financial institution to debit your account on the following banking day.*
- *We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days written notice to the address you have given us in the Direct Debit Request.*
- *We will keep any information (including your account details) in your Direct Debit Request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.*
- *We will only disclose information that we have about you to the extent specifically required by law; or for the purposes of this agreement (including disclosing information in connection with any query or claim).*

YOUR RIGHTS

Changes to the arrangement

You may change, stop or defer a debit payment, or terminate this agreement by providing us with at least 14 days notification by

- *telephoning us on 9401 6330 during our office opening hours,*
- *writing to St Therese's Parish Office, or*
- *arranging it through your own financial institution.*

Enquiries

You may enquire about anything relating to your Direct Debit arrangement by contacting the Parish Office, either by telephoning us on 9401 6330 or emailing to essendon@cam.org.au

Disputes

You should check your account statement to verify that the amounts debited from your account are correct.